

UNITED STATES GOVERNMENT

memorandum

DATE: 20 August 1986

REPLY TO
ATTN OF:

STAT

SUBJECT: FBIS Gulf Bureau Closure

TO:

B&F

STAT

1. Further to our conversation yesterday, the following employees and former employees have shipped HHE/UAB and, in a few cases, a POV to their new posts or back to their point of hire:

- a. [redacted] -to Nicosia, Cyprus. STAT
- b. [redacted] -to Nicosia, Cyprus (shipment includes a POV).
- c. [redacted] -HHE shipped to Amman, Jordan; [redacted] is on TDY in London and has been authorized to send UAB to London. He is authorized to ship a POV from Bahrain to Amman on a delayed basis, after he completes his London TDY and arrives in Jordan. Since his TDY is of indefinite duration, there is no specific expiration date on his entitlement to ship a POV. STAT
- d. [redacted] -to Amman, Jordan
- e. [redacted] -to Reading, U.K.
- f. [redacted] -to Islamabad, Pakistan
- g. [redacted] -to Quetta, Pakistan
- h. [redacted] -to London, U.K.
- i. [redacted] -to Nicosia, Cyprus (shipment consists of UAB only)
- j. [redacted] -cost construct to Manila, Philippines based on cost to Hasahisah, Sudan.
- k. [redacted] -to Nicosia, Cyprus via Mersin, Turkey (shipment includes a POV).

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2. The following employees are authorized to ship their effects to their point of hire as indicated in the travel orders passed to you earlier. They have chosen to exercise their option of delaying shipment for up to 12 months after termination of employment.

a.
b.
c.

STAT

These shipments must be initiated no later than 1 Aug 1987. After that date, FBIS no longer has any financial obligation for the cost of these shipments, and the individuals must handle the disposition of their effects themselves.

3. are entitled to shipment of effects to STAT Lebanon but have chosen not to use this entitlement.

4. Funds have been obligated for all shipments of former Gulf bureau employees. The costs for are to be charged to STAT Nicosia Bureau , as indicated on their travel orders. ISTAT will need the information on the actual charges as soon as the invoices are issued so that I can pass the information on to Nicosia Bureau. All others are charged to the Gulf Bureau budget STAT

5. I am attaching a copy of my memo to GSO on the handling of the official shipments of FBIS equipment to Washington and other FBIS bureaus. The memo provides complete information on how the costs of these shipments are to be charged.

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6. If there are any questions after my departure in late September, please feel free to contact the chief of the FBIS Administrative Staff in Washington, [redacted] or by cable RUTLAAB/FBIS Washington DC, ATTN C/ADMIN.

STAT

7. [redacted] has certifying authority for payment of any open obligations after my departure. Please send copies of all vouchers charged to FBIS to the following address:

STAT

Foreign Broadcast Information Service
[redacted]

STAT

ATTN B&F

8. As mentioned, I plan to remain in Bahrain until the latter part of September and will try to leave as little unfinished business as possible when I depart.